

(To be filled up by Applicant)

In accordance with the rules and regulations of GMA Water District, I would like to enter a WATER SERVICE CONTRACT with the said district for a water service connection. I hereby agree to conform to the rules and regulations of the District which are now in force and effect as which maybe enforced hereafter.

Signature Over Printed Name (Applicant) Address

That I own the building/house where said water service is desired and I hereby voluntarily bind myself to be bound by the terms and conditions of the water service contract. Further, as building owner, I guarantee full payment of water bills and all the other accounts incurred in connection herewith upon default of payment of the above consumer.

Signature Over Printed Name (House Owner) Address

That I own the lot where the house/building to be served is erected and interpose no objection of the service/ supply line or laying of pipes from the mainline passing through my property.

Signature Over Printed Name (Lot Owner) Address

CERTIFICATION

To whom it may concern: This is to certify that the piping layout from the meter up to my building/residence is already completed and done in accordance with GMAWD prescribed standard.

Signature Over Printed Name(Applicant) Date

Meter Reading Data:

Date Installed: Meter Rdg.: Meter No.: Meter Size: Done by:

(To be filled up by Applicant)

Corporate Account:

Corporate Name Trade Name

Location Address: (Water Connection to be Installed)

Unit/Bldg. No. Village Street/Subdivision Street Blk. Lot City/Street/Municipal Street Village/Subdivision Barangay City/Municipality

Corporate Address:

Unit/Bldg. No. Village Street/Subdivision Street Blk. Lot City/Street/Municipal Street Village/Subdivision Barangay City/Municipality Zip Code

Contact Number:

Telephone Number Mobile Phone Number

Authorized Representative:

Surname First Name MI Position Nature of Business Email Address

Gender: Male Female LGBTQIA+ Marital Status: Single Married Widowed

Name of Spouse:

Bldg. and Lot: Owned Mortgaged Rented

If Rented: House and Lot Owner

Bldg. and Lot Owner

No. of Occupants:

GMA Water District (LWUA CCC No. 393) Blk. 4, Lot 1, Brgy. Poblacion 2, GMA, Cavite Telefax: (046) 460 4645 Tel. No.: (046) 460 4176 Email Add.: gmawaterdistrict@yahoo.co.in

Application Form For Water Service Connection

(To be filled up by Applicant)

Application No. Code No. Residential Account

Surname First Name Middle Name

Gender: Male Female LGBTQIA+

Age:

Birthday:

Birthplace:

Home Address:

Unit/Bldg. No. Village Street/Subdivision Street Blk. Lot City/Street/Municipal Street Village/Subdivision Barangay City/Municipality Zip Code

Contact Number:

Telephone Number Mobile Phone Number

Location Address: (Water Connection to be Installed)

House No. Village Street/Subdivision Street Blk. Lot City/Street/Municipal Street Village/Subdivision Barangay City/Municipality ZIP Code

NEW CONNECTION RE-CONNECTION / TRANSFER OF NAME

CSD-001-1

Occupation:

Employee-Government Employee-Private Self-Employed Unemployed For-Employment

Marital Status: Single Married Widowed

Name of Spouse:

House and Lot: Owned Mortgaged Rented

If Rented: House and Lot Owner

Head of the family No. of Households:

DATA PRIVACY POLICY

This Privacy Policy aims to inform any legal entity who has engaged/ been engaged by GENERAL MARIANO ALVAREZ WATER DISTRICT (GMAWD) on how their personal data are being collected, accessed, retained, shared, disclosed and disposed in accordance with the Data Privacy Act of 2012 (RA 10172) and its implementing rules and regulations.

In the processing of these data and information, GMAWD is committed to value and respect their privacy right as Data Subjects under Data Privacy Act of 2012. This policy outline its practices and security measures to ensure to the Data Subject that appropriate guidelines are in-place in the handling of their personal information.

COLLECTING PERSONAL INFORMATION

In order for GMAWD to process your application for any of its services, GMAWD may require you to provide personal information, such as but not limited to the following:

- Name & Address
- E-mail Address
- Mobile/Landline/Fax Number
- Office Address
- Signature specimen (applicable to physical forms only)

Should you choose not to provide and agree on the above personal information, GMAWD may not be able to process your application, accommodate your request or offer its services.

USING PERSONAL INFORMATION

GMAWD collects your personal information for the following purposes:

- To be used for assessment on your water service application and the like.
- To create, administer and maintain your customer account with the district.
- To be used as reference for communication related to the application process, consumption and billing, notices and other necessary documents for the continued use of its products and services.
- To enable the district to respond to queries, requests, complaints and other related concerns
- To comply with government and other regulatory requirements and to establish, exercise or defend legal claims and other activities permitted by law or with your consent.

Document Requirements

New Application:

- ☐ One (1) Photocopy of Land Title / Land Tax Declaration
- ☐ One (1) Photocopy of House / Building Tax Declaration / Building Permit
- ☐ One (1) Photocopy of Valid ID (Company, Voters, SSS, Postal, etc.) / Cedula of Applicant, House Owner & Lot Owner
- ☐ Waiver Form - In Lieu of No. 1 & 2
- ☐ For Corporation - One (1) Copy of Board Resolution / Secretary's Certificate
- ☐ One (1) Photocopy Of Lease Contract

Transfer of Water Meter / Reopening of Permanently Inactive

Connection:

- ☐ Bill of Previous Connection
- ☐ Sketch of Location

Change of Account Name:

If Change of Account Name Due to:

1. Newly Acquired / Bought Properties

- ☐ Deed of Assignment Form (Duly Notarized)
- ☐ One (1) Photocopy of Absolute Deed of Sale
- ☐ One Photocopy of Valid ID / Cedula of New Consumer
- ☐ Affidavit of Waiver & Undertaking

2. Registered consumer is already deceased

- ☐ One (1) Photocopy of Death Certificate of Deceased Consumer
- ☐ One (1) Photocopy of Valid ID / Cedula of New Consumer
- ☐ Others: _____

3. Corporation

- ☐ Deed of Assignment Form (Duly Notarized)
- ☐ One (1) Photocopy of Board Resolution (Optional)
- ☐ Secretary's Certificate
- ☐ One (1) Photocopy of Valid ID / Cedula of New Consumer

(For GMAWD Use Only)

Date of Application: _____

Name: _____

Acct. No.: _____

S/C No.: _____

Owner of Original Line: _____

Type of Application :

- ☐ New Connection
- ☐ Reconnection
- ☐ Transfer Tapping
- ☐ Meter Transfer
- ☐ Change of Account Name
- ☐ Others : _____

Routing :

	Date/Time	Signature
Application for Inspection	_____	_____
Checking of Requirements	_____	_____
Inspection	_____	_____
Costing of Materials	_____	_____
Payment	_____	_____
Processing of Job Orders	_____	_____
Approval of Job Order with Division Manager	_____	_____
Commercial Division	_____	_____
Approval of Job Order with Division Head	_____	_____
Construction & Maintenance	_____	_____
Materials Requisition with Supply Officer	_____	_____
Withdrawal of Materials and Fittings	_____	_____
Job Order and Materials with Plumber	_____	_____
Job Order Accomplished	_____	_____
* Plumber	_____	_____
* Date of Installation	_____	_____
Encoding of Accomplished Job Order	_____	_____
Plotting in GIS Map	_____	_____

Estimate of Materials

(For GMAWD Use Only)

Materials	Size	Qty.	Unit Price	Total Price
Water Meter	_____	_____	_____	_____
Serial No.	_____	_____	_____	_____
Saddle Clamp	_____	_____	_____	_____
PE Tubing	_____	_____	_____	_____
Replacement Piece	_____	_____	_____	_____
Lockwing	_____	_____	_____	_____
Checkvalve	_____	_____	_____	_____
Faucet	_____	_____	_____	_____
Elbow Reducer	_____	_____	_____	_____
GI Union Patente	_____	_____	_____	_____
GI Elbow	_____	_____	_____	_____
GI Coupling	_____	_____	_____	_____
GI Coupling Reducer	_____	_____	_____	_____
GI Nipple 1/2 x 2	_____	_____	_____	_____
1/2 x 4	_____	_____	_____	_____
1/2 x 6	_____	_____	_____	_____
1/2 x 8	_____	_____	_____	_____
1/2 x 12	_____	_____	_____	_____
1/2 x 24	_____	_____	_____	_____
GI Tee	_____	_____	_____	_____
GI Tee Reducer	_____	_____	_____	_____
GI Plug	_____	_____	_____	_____
GI Pipe	_____	_____	_____	_____
Teflon Tape	_____	_____	_____	_____
Bushing Reducer	_____	_____	_____	_____
Concrete Cutting	_____	_____	_____	_____
Jetting Across the Road	_____	_____	_____	_____
Labor Charge	_____	_____	_____	_____
Total	_____	_____	_____	_____

To be tapped at the main line along _____
 _____ . Condition of road to be excavated
 _____ . Length of excavation meter(s).
 _____ . Linear meter(s).

Service Connection Inspector

WATER SERVICE UNDERTAKING

I, _____, Filipino, of legal age, single/married/widow/er, and a resident of Blk. _____, Lot _____, House No. _____, Brgy. _____, Gen. Mariano Alvarez, Cavite, hereby agree, undertake and stipulate to the General Mariano Alvarez Water District, the following terms and conditions:

1. Upon application for water service connection, I shall pay the necessary fees and charges
2. If I am not the owner of the property where the water service connection is to be installed, it is my responsibility to secure the written consent of the owner of such tenement or premises. Should I fail to secure their written consent, I shall execute the necessary waiver in favor of GMAWD.
3. That installation of pipes and laterals after the meter stand, as well as the maintenance and repairs shall be my sole responsibility. In that, I held GMAWD free from liability for any contamination caused or occasioned by my failure to comply with the provisions on pipe and fixture maintenance.
4. Based on GMAWD's schedule of water rates, I shall pay a monthly water service fee for the consumption of water as billed and/or registered in the water meter. Any delay in the payment of water fees or the commission of illegal activities shall make me liable for late charges, interests, fines and penalties. I assume responsibility for the meter and for all water consumption passing through the connection; and report to GMAWD in case of damages for whatever cause.
5. Should I fail to pay the water fees and other charges as provided in the policy on arrearages, GMAWD shall have the right to disconnect my water service connection without further notice.
6. Failure to receive a water bill does not relieve me of my obligation to pay the water fees. Likewise, it does not forfeit the right of GMAWD to disconnect the water connection.

7. For purposes of inspection on in-house laterals or illegal connections, I shall permit authorized GMAWD employees to enter my premises at a reasonable time of the day.

8. That I am aware of the penalties imposed by law as provided in PD 198, Sec. 31-c, d and 32-d. As a result of violations, GMAWD reserves the right to file appropriate case against me in any court of law or to immediately terminate the existing service connection.

9. I shall hold GMAWD free from any liability for damages arising from water service interruption due to causes which are beyond its control, or from maintenance work done to its facility.

10. For all these, I agree and bind myself to observe and comply with all pertinent rules and regulations of GMAWD including those that may be promulgated thereafter.

IN WITNESS WHEREOF, I hereby affix my signature on _____ at GMA, Cavite, Philippines.

Applicant
(Signature over printed name)

SUBSCRIBED AND SWORN to before me on _____ at GMA, Cavite, Philippines with (Applicant's Name) exhibiting to me his Community Tax Certificate No. _____.

Doc. No. _____;
Page No. _____;
Book No. _____;
Series of _____.

Inspection Slip

Mr./Ms. _____

Please be informed that your water service application at _____ has been inspected by our inspector and below are his findings and recommendations:

☐ APPROVED _____

☐ DISAPPROVED _____

☐ FOR EVALUATION _____

☐ FOR PAYMENT _____

For further inquiries, you may contact tel. no. (046) 890-0238 / 890-0239 and look for the inspector assigned in your area on the time indicated above.

Thank you.

GMAWD Management

To be tapped at the main line along _____
_____. Condition of road to be excavated
_____. Length of excavation meter(s).
_____. Linear meter(s).

Service Connection Inspector

Estimate of Materials

Materials	Size	Qty.	Unit Price	Total Price
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Concrete Cutting	_____	_____	_____	_____
Jetting Across the Road	_____	_____	_____	_____
Labor Charge	_____	_____	_____	_____
Total	_____	_____	_____	_____



GMA Water District
(I.WUA CCC No. 393)
Blk. 4, Lot 1, Brgy. Poblacion 2, GMA, Cavite
Telefax: (046) 890 2401
Tel. No.: (046) 890 0239
Email Add.: gmawaterdistrict@yahoo.co.in

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Sketch of Location

(Please use separate sheet if needed)