

Republic of the Philippines
GEN. M ALVAREZ WATER DISTRICT
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the GEN. M ALVAREZ WATER DISTRICT in the CSC website:

MARIETA G. GALANZA
Human Resource Division Manager B
Date: August 4, 2022

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Storekeeper D	115	04-1	14,993.00	Elementary School Graduate	None required	None required	None required		Water Resources Division
2	Customer Service Assistant C	127	08-1	18,998.00	Completion of two (2) years studies in college	None required	None required	Career Service (Sub-professional) first level eligibility		Water Resources Division
3	Water Utilities Management Officer A	20	16-1	38,150.00	Bachelor's Degree	4 hours relevant training	1 year relevant experience	Career Service (Professional) second level eligibility		Water Resources Division
4	Water Maintenance Man B	92	06-1	16,877.00	Elementary School Graduate	None required	None required	None required		Water Resources Division

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than August 19, 2022.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

JULIET M. NACITA
General Manager

B 4 L1 Poblacion 2, GMA, Cavite

gmawaterdistrict@yahoo.co.in

Specific EOP Guidelines

Persons with Disability (PWD), Indigenous Peoples and applicants of different religious background and gender identities possessing the required qualifications are all encouraged to apply

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.