

Republic of the Philippines
GEN. M ALVAREZ WATER DISTRICT
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the GEN. M ALVAREZ WATER DISTRICT in the CSC website:


MARIETA G. GALANZA
Division Manager B

Date: June 29, 2023

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Technical Assistant B	10	20-1	57,347.00	Bachelor's degree	16 hours of relevant training	3 years of relevant experience	Career Service (Professional) Second Level Eligibility		Office of the General Manager
2	Supervising Industrial Relations Development Officer B	17	19-1	51,357.00	Bachelor's degree	8 hours of relevant training	2 years of relevant experience	Career Service (Professional) Second Level Eligibility		Human Resource Division
3	Customer Service Assistant A	18	12-1	29,165.00	Completion of two years studies in college	None Required	None Required	Career Service (Sub-professional) First Level Eligibility		Commercial Department
4	Administration Services Aide	85	04-1	15,586.00	Elementary School Graduate	None Required	None Required	None Required		Administrative Division
5	Water Maintenance Man C	182	04-1	15,586.00	Elementary School Graduate	None Required	None Required	None Required		Construction and Maintenance Division
6	Water Resources Facilities Operator C	99	04-1	15,586.00	High School Graduate or completion of relevant vocational course	None Required	None Required	Water Resources Facilities Operator		Water Resource Division
7	Water Resources Facilities Operator C	145	04-1	15,586.00	High School Graduate or completion of relevant vocational course	None Required	None Required	Water Resources Facilities Operator		Water Resource Division
8	Water Resources Facilities Operator C	148	04-1	15,586.00	High School Graduate or completion of relevant vocational course	None Required	None Required	Water Resources Facilities Operator		Water Resource Division
9	Water Resources Facilities Operator C	102	04-1	15,586.00	High School Graduate or completion of relevant vocational course	None Required	None Required	Water Resources Facilities Operator		Water Resource Division
10	Water Resources Facilities Operator C	103	04-1	15,586.00	High School Graduate or completion of relevant vocational course	None Required	None Required	Water Resources Facilities Operator		Water Resource Division
11	Plant Helper B	168	06-1	17,553.00	Elementary School Graduate	None Required	None Required	None Required		Construction and Maintenance Division
12	Water Utility Technician C	136	06-1	17,553.00	Elementary School Graduate	None Required	None Required	None Required		Water Resource Division

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than July 14, 2023.

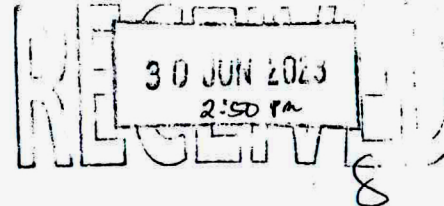
1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

JULIET M. NACITA
General Manager
B 4 L1 Poblacion 2, GMA, Cavite
gmawaterdistrict@yahoo.co.in

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

Republic of the Philippines
GENERAL MANAGER
GMA, Cavite Field Office



Specific EEOP Guidelines

Persons with Disability (PWD), Indigenous Peoples and applicants of different religious background and gender identities possessing the required qualifications are all encouraged to apply