


Republic of the Philippines
GEN. M ALVAREZ WATER DISTRICT
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the GEN. M ALVAREZ WATER DISTRICT in the CSC website:


MARIETA G. GALANZA
Human Resource Division Manager B
Date: September 6, 2022

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Prekeeper D	115	04-1	14,993.00	Elementary School Graduate	None required	None required	None required		Administrative Division
2	Customer Service Assistant C	127	08-1	18,998.00	Completion of two (2) years studies in college	None required	None required	Career Service (Sub-professional) first level eligibility		Commercial Division
3	Water Utilities Management Officer A	20	16-1	38,150.00	Bachelor's Degree	4 hours relevant training	1 year relevant experience	Career Service (Professional) second level eligibility		Water Resources Division
4	Water Maintenance Man B	92	06-1	16,877.00	Elementary School Graduate	None required	None required	None required		Construction and Maintenance Division

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than September 19, 2022.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

Specific EEOP Guidelines
Persons with Disability (PWD), Indigenous Peoples and applicants of different religious background and gender identities possessing the required qualifications are all encouraged to apply

JULIET M. NACITA
General Manager
B 4 L1 Poblacion 2, GMA, Cavite
gmawaterdistrict@yahoo.co.in

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.



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1	Engineering Aide A	157	06-1	16,877.00	High School Graduate or completion of relevant vocational/trade course	None required	None required	None required		Construction and Maintenance Division
2	Engineering Aide A	158	06-1	16,877.00	High School Graduate or completion of relevant vocational/trade course	None required	None required	None required		Construction and Maintenance Division
3	Engineering Aide A	159	06-1	16,877.00	High School Graduate or completion of relevant vocational/trade course	None required	None required	None required		Construction and Maintenance Division
4	Engineering Aide A	160	06-1	16,877.00	High School Graduate or completion of relevant vocational/trade course	None required	None required	None required		Construction and Maintenance Division
5	Engineering Aide B	161	04-1	14,993.00	High School Graduate or completion of relevant vocational/trade course	None required	None required	None required		Construction and Maintenance Division
6	Engineering Aide B	162	04-1	14,993.00	High School Graduate or completion of relevant vocational/trade course	None required	None required	None required		Construction and Maintenance Division
7	Engineering Aide B	163	04-1	14,993.00	High School Graduate or completion of relevant vocational/trade course	None required	None required	None required		Construction and Maintenance Division

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